

AMGA NEWSLETTER CRITERIA

LMGA NEWSLETTER SUBMISSION CRITERIA

- **Pathways and Happenings** will be published quarterly:
 - Winter (Jan - Mar): Submission deadline December 15,
Distribution: Jan 15
 - Spring (Apr - June): Submission deadline: March 15,
Distribution: April 15
 - Summer (July - Sept): Submission deadline June 15,
Distribution: July 15
 - Fall (Oct - Dec): Submission deadline September 15,
Distribution: October 15

- **Criteria for submissions to Pathways and Happenings:**
 - **Pathways** articles will be limited to 300 words maximum and must be submitted in MS Word.
 - **Happenings** articles will be limited to 250 words maximum.
 - Articles must be submitted in MS Word format. Articles not submitted in MS Word format or over 250 words will be returned to the sender.
 - Please share not only what has happened but also info on what will be happening before the next issue.
 - Check that cited sources are accurate and that proper credit is given.
 - **PHOTOS**
 - Each LMGA article may contain ONE photo – do not combine two pictures to make one photo.
 - Give your picture a brief description/title
 - Identify people in your picture, including if they are Master Gardeners.
 - Identify people as L-R, standing, sitting, kneeling, front row, back row etc.
 - If more than six people in photo identify them as a group i.e. *Shoals MGs at.....* Space can be at a premium.
 - Identify the photographer. If photographer is unknown list as Photographer unknown.
 - Confirm names of locations, projects, etc.
 - Double-check the spelling of all proper names.