

President's Letter

To the Project Funding Committee, Alabama Master Gardener Association

Re: Project Funding Application

I have reviewed the completed grant application, and I concur with the requested amount of funding as well as with the other information provided.

I understand, as stated in the Project Funding Mission Statement, that if my association is selected for funding, an agreement with the Alabama Master Gardener Association must be signed. (See Sample Agreement, next page.)

My signature below indicates that I understand and accept the above criteria.

This signed letter will accompany the application.

President (or other officer if president wrote the application)

Name of Association

Date Signed _____

This is a **SAMPLE** agreement for reference only:

**AGREEMENT BETWEEN THE
ALABAMA MASTER GARDENERS ASSOCIATION, INC.
AND THE**

**MASTER GARDENERS ASSOCIATION
GRANT FOR**

The Alabama Master Gardeners Association, Inc. hereby grants \$_____ to the
_____ Master Gardeners Association for

The _____ Master Gardeners Association
agrees to:

1. Present project status report to the AMGA Board of Directors or AMGA membership and/or provide an article for the State Newsletter, The Garden Pathways, as requested by AMGA.
2. Provide financial accountability and all original receipts for project expenditures to the AMGA treasurer within 6 months of project completion.
3. Provide any other information requested by AMGA, including yearly updates which are necessary to maintain AMGA's 501(c) (3) status.
4. Be open to visits by the AMGA Board of Directors and/or its representatives.
5. Utilize as many Master Gardeners as possible.
6. Endeavor to promote the educational aspects of the project.
7. Assist AMGA with publicity/recognition activities associated with the project.
8. Prepare and file a Project Status Report annually by December 31 and at the completion of the project with the Project Funding Committee Chair.

President, Alabama Master Gardeners Association, Inc.

Date: _____

President (Master Gardener Association)

Date: _____